

JSP Associates
Company Secretary

1: Factories Act, 1948 And The Maharashtra Factories Rule 1

Sl.No	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time for Submitting	Authority to whom to be submitted or for whom to be maintained	Status
1	2	3	4	5	
-	Returns / Statements	-	-	-	
1.101	Annual Returns (re: No. of employees, leave ganted to employees, canteen and other welfare facilities).	Form No. 27 Rule 119 (1)	Yearly by 1st February of every year	Chief Inspector of Factories.	
1.102	Annual report on amenities to labour and improvement in working conditions.	-	Yearly by April of every year	- do -	
1.103	Half yearly return regarding number of workers employed.	Form No. 28 Rule 119 (2)	Half yearly by January & July of every year.	- do -	
1.104	List of Holidays	-	Yearly by December of every year.	- do -	
-	Registers / Records	-	-	-	
1.201	Register of compensatory holidays.	Form 14 Rule 93	Register to be maintained continuously throughout the year.	Factory Inspector	
1.202	Overtime muster roll for exempted worker	Form 15 Rule 95	- do -	- do -	
1.203	Register for adult workers (name, nature of work, dept., shift, etc.)	Form 17 Rule 99	- do -	- do -	
1.204	Register for leave with wages	Form 20 Rule 105	- do -	- do -	
1.205	Register of leave wages for each workman	Form 21 Rule 106	- do -	- do -	

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1: Factories Act, 1948 And The Maharashtra Factories Rule 1 (contd.)

-	Registers / Records	-	-	-	
1.206	Register of Accident and dangerous occurrences.	Form 30 Rule 123	- do -	- do -	
1.207	Inspection Book for inspectors of factories and certifying surgeons.	Form 31 Rule 124	- do -	- do -	
1.208	Health Register	Form 7 Rule 18 (7)	- do -	- do -	
1.209	Record of lime washing/painting, etc.	Form 8 Rules 20 & 51	- do -	- do -	
1.210	Register for Report of examination of Hoist and Lift	Form 1 Rule 62	- do -	- do -	
1.211	Register for Report of examination of lifting machines, ropes (except a fibre rope and fibre ropesling)* and lifting tackles.	Form 12 Rule 64	- do -	- do -	
1.212	Register for Report Pressure Vessels.	Form 13 Rule 65	- do -	- do -	
1.213	Register of workers attending to machinery in motion.	Form 10 Rule 58	- do -	- do -	
1.214	Register giving details of gas holder.	Form 13A Rule 73A	- do -	- do -	
1.215	Muster Roll	Form 29 Rule 122	- do -	- do -	
-	Notices / Applications	-	-	-	
1.301	Notice of Accident Resumptions	-	As an when occurs.	- do	
1.302	Notice of charge Manager	Form 3 Rule 15	- do -	- do -	
1.303	Information regarding closure of factory or any of its department or shift.	Rule 125	- do -	- do -	
1.304	Notice of Lay Off	-	- do -	- do -	
1.305	Abstract of Factories Act 1948	Form 26 Rule 118	- do -	- do -	

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1: Factories Act, 1948 And The Maharashtra Factories Rule 1 (contd.)

-	Notices / Applications	-	-	-	
1.306	Notice of period of work of adult workmen	Form 16 Rule 98	- do -	- do -	
1.307	Notice of poisoning of diseases	Form 25 Rule 116	- do -	- do -	
1.308	Notice of Accident of dangerous occurrences	Form 24 Rule 115	- do -	- do -	
1.309	Application for permission to construct, extend or take into use any building as a factory	Form 1 Rule 3	- do -	- do -	
1.310	Application for registration and notice of occupation	Form 2 Rule 5	- do -	- do -	
1.311	Application for Licence/Renewal of Licence of a factory for the year	Form 3 Rule 5, 8 11	Yearly by 31st October every year	- do -	

2: Industrial Disputes Act, 1947

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained	Status
1	2	3	4	5	
-	Returns / Statements	-	-	-	
2.101	Yearly progress report on the constitution and functioning of the Works Committee.	Form XV Rule 61	Yearly for the period ending 31st December	Commissioner of Labour	
-	Registers / Records	-	-	-	
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT	
-	Notices / Applications	-	-	-	
2.301	Report on strike and lock out	Form XXXIII Rule 78	As and When occurs.	Commissioner of Labour	

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2: Industrial Disputes Act, 1947

	Notices / Applications	-	-	-	
2.302	Notice of Lay off Commencement and end of Lay off.	-	- do -	- do -	
2.303	Notice of Retrenchment	Form P Rule 76	- do -	- do -	
2.304	Notice of Lock out/Strike Form in Public Utility Services	Form M Rule 72	- do -	- do -	
2.305	Application for obtaining permission before closure, lay off Retrenchment	Form 0-3 & PA Rule 75-B (1) and 76-A (1)	- do -	- do -	
2.306	Notice of change of service condition	Form E Section 9(A)	- do -	- do -	

3: Collection of Statistics (Lay off and retrenchment) Maharashtra Rules 1970

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS / STATEMENTS ARE	PRESCRIBED	UNDER	THIS ACT
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT
3.301	Intimation of Lay off	Form AI Rule 4 (a)	As and When occurs.	Commissioner of Labour
3.302	Information of Retrenchment	Form All Rule 4 (a)	- do -	- do -
3.303	Weekly Report on Lay off	Form B Rule 4 (b)	- do -	- do -
3.304	Report regarding termination of Lay off	Form CI Rule 4 (b)	- do -	- do -

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3: Collection of Statistics (Lay off and retrenchment) Maharashtra Rules 1970 (contd.)

-	Registers / Records	-	-	-
3.305	Intimation of the employment of retrenched workers/employment of new workers (in place of retrenched workers)	Form CII Rule 4(c)	- do -	- do -

4: Collection of Statistics (Work Stopages) Maharashtra Rule (1970)

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS / STATEMENTS ARE	PRESCRIBED	UNDER	THIS ACT
-	Registers / Records	-	-	-
NO	REGISTERS / RECORDS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Applications	-	-	-
4.301	Intimation of Work Stopage	Form A Rule 4 (a)	- do -	- do -
4.302	Weekly Report on work stopage	Form B Rule 4 (b)	- do -	- do -
4.303	Intimation on termination of work stopage	Form C Rule 4 (c)	- do -	- do -

5: Payment of Wages Act, 1936

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
5.101	Annual return of wages and deduction from wages.	Form V Rule 19	Yearly by 30th January	Factory Inspector

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5: Payment of Wages Act, 1936 (contd.)

-	Registers / Records	-	-	-
5.201	Register of fines	Form I Rule 3 Section 26	Register to be Factory maintained continuously throughout the year.	Factory Inspector
5.202	Register of contribution for damages/less caused to the employer through neglect or default of workmen.	Form II Rule 4 Section 26	- do -	- do -
5.203	Register of wages	Form II A Rule 5	- do -	- do -
5.204	Register of advance made to workmen.	-	Register to be maintained continuously throughout the year.	Factory Inspector
-	Notices / Applications	-	-	-
5.301	Notice showing dates of payment and rates of wages.	-	-	- do -
5.302	Notice of the abstracts of the Act	-	-	- do -

6: The Minimum Wages Act 1948 / Maharashtra Minimum Act 1963)

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS / STATEMENTS ARE	PRESCRIBED	UNDER THIS	ACT
-	Registers / Records	-	-	-
6.201	Muster Roll-cum-Wage Register.	Form II Rule 27 (1)	Register to be maintained continuously throughout the year	Factory Inspector.

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6: The Minimum Wages Act 1948 / Maharashtra Minimum Act 1963) (contd.)

-	Notices / Applications	-	-	-
6.301	Notice containing the minimum rates of wages together with the abstracts from the act and the Rules	Rule 22	-	- do -

7: Payment of Bonus Act-1965

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS / STATEMENTS ARE	PRESCRIBED	UNDER	THIS ACT
-	Registers / Records	-	-	-
7.201	Register showing details of earnings the amount of bonus due to each employee and the amount actually disbursed	Form C Rule 4 (d)	Register to be prepared within 8 months of the expiry of the financial year	Factory Inspector
-	Notices / Applications	-	-	-
NO	NOTICES / APPLICATIONS ARE	PRESCRIBED	UNDER	THIS ACT

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8: Bombay Labour Welfare Fund Act 1958

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
8.101	Return regarding deductions made in June and December every year from wages/salaries of the employees.	-	Half yearly June and June - to be submitted in July. December - to be submitted in January.	Welfare Commission-er Government of Maharashtra
8.102	Quarterly return of unpaid wages	-	Quarterly	- do -
-	Registers / Records	-	-	-
8.201	Consolidated Register of fines and unpaid accumulation	Form C Rule 21	Register to be maintained continuously throughout the year.	- do -
-	Notices / Applications	-	-	-
NO	NOTICES / APPLICATIONS ARE	PRESCRIBED	UNDER	THIS ACT

9: Employment Exchange Compulsory Notification of Vacancies Rule, 1969

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
9.101	Quarterly Return submitted to the Local Employment Exchange for the Quarter ending...	Form ER 1	Quarterly – March, June, September and December	Regional Employment Officer

9: Employment Exchange Compulsory Notification of Vacancies Rule, 1969 (contd.)

-	Returns / Statements	-	-	-
9.102	Biennial return of the total strength employees in each category in the organisation.	-	Once in 2 years	- do -
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Application	-	-	-
9.301	Notification of vacancies	-	As and when vacancies arise	Regional Employment Officer for Clerical vacancies; Employment Officer for Daily-rated workmen's vacancies; Employment Office -University Employment Information & Guidance Bureau for Engineers' vacancies.

10: Apprentices Act 1961 & Apprenticeship Rules 1962

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
10.101	Report for the Half Year ending...	Form APP-2 Rule 10(6)	Half yearly	Directorate of Technical Education
10.102	Report on related instruction half year ending...	Form APP-1 Rule 10(5)-(c)	- do -	- do -
10.103	Report on Practical Training & related instructions.	Form APP-1A 10(5)- (a)	- do -	- do -
10.104	Notification of the completion of training	Form APP-3 10(7)-(a)	- do -	- do -
10.105	Report on New Trainees who have joined.	Form APP-4	- do -	- do -

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10: Apprentices Act 1961 & Apprenticeship Rules 1962 (contd.)

-	Returns / Statements	-	-	-
10.106	Report on joining of Graduate Engineering, Diploma Engineering & Sandwich Trainees.	Form APP-5	As and when Apprentices join	- do -
10.107	Performance Appraisal of Graduate Engineering, Diploma Engineering & Sandwich Trainees.	Form APP-6	Half yearly	Director of Training & Central Apprenticeship Adviser, Govt. of Maharashtra.
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Application	-	-	-
10.301	Application showing programme of Apprenticeship Training, claims for reimbursement of stipend and of Statement of Accounts for the quarter in respect of apprentices under training with Larsen & Turbo Limited.	-	Quarterly	Director of Training and Regional Apprenticeship Adviser, Govt. of Maharashtra.

11: Industrial Employment Act, 1946 (Standing Orders)

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS / STATEMENTS ARE	PRESCRIBED	UNDER	THIS ACT
-	Registers / Records	-	-	-
NO	REGISTERS / RECORDS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Applications	-	-	-
11.301	Notice showing the timings for every class group of workmen for all shifts.	-	-	-

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11: Industrial Employment Act, 1946 (Standing Orders) (contd.)

-	Notices / Applications	-	-	-
11.302	Notice showing weekly holidays and compensatory offs.	-	-	-
11.303	Notice regarding date of wage payment.	-	-	-
11.304	Notice regarding rates of wages and allowance.	-	-	-
11.305	Notice regarding restarting, altering & discontinuing of shifts.	-	-	-

12: Employees State Insurance Act, 1948

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
12.101	Return of contribution along with Contribution Cards.	Form 6 Regulation 26	Half yearly A set by Mar & Sep.B set by May & Nov.C set by Jul & Jan.	Regional Director, ESIS
12.202	Stamp Book	- do -	- do -	- do -
12.203	Inspection	- do -	- do -	- do -
-	Notices / Applications	-	-	-
12.301	Accident Report	Form 16 Regulation 68	As and when occurs.	Regional Director, ESIS
12.302	Report of Unused Contribution Stamps	-	As and when occurs.	- do -
12.303	Report regarding Compliance of the irregularities, etc	-	- do -	-
12.304	Report of death of insured employee by employment injury	-	- do -	- do -

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13: The Workmen's Compensation Act, 1923

(Applicable only in case of accidental death of trainees while on duty)

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS / STATEMENTS ARE	PRESCRIBED	UNDER THIS	ACT
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER THIS	ACT
-	Notices / Applications	-	-	-
13.301	Deposit of compensation for fatal accident.	Form A Rule 6 (1)	As and when occurs.	Commissioner, Workmen's Compensation, Govt. of India
13.302	Deposit of compensation for non-fatal accident to a workman or person under legal disability.	Form AA Rule 6 (1)	- do -	- do -
13.303	Memorandum of Agreement	Form L Rule 48	- do -	- do -

14: Contract Labour (Regulation & Abolition) Act, 1970

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limitf or Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
14.101	Annual return of principal employer to be sent to the Registering Officer	Form XXI Rule 63(2)	Yearly by 31st January every year.	Commissioner of Labour
-	Registers / Records	-	-	-
14.201	Register of Contracts	Form VIII	Register to be maintained continuously throughout the year.	- do -

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14: Contract Labour (Regulation & Abolition) Act, 1970 (contd.)

-	Registers / Records	-	-	-
14.202	Register of the workmen employed by the contractor.	Form IX - Rule 56	- do -	- do -
14.203	Muster Roll-Register of Wage-cum-Muster Roll and Wage Slip	Form XIV & XV Rule 59 (2) (Proviso) & 59 (2)(b)	- do -	- do -
14.204	Register of deductions for damage or loss, fines, advances paid Rule and overtime.	Form XVI - XVII & XVIII Rule 59 (2) (b)	- do -	- do -
-	Notices / Applications	-	-	-
14.301	Application for registration of establishments employing contract labour and certificate of registration	Form I, II & III Rule 17 (1) 18 (1) and 18 (3)	As and when required	- do -

15: Central Excise and Salt Act, 1944

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
15.101	Return giving details of excisable goods	Form RT-12	Monthly by 7th	Supritendent Central Excise I/C Larsen & Toubro Limited Powai, Range L 9
15.102	Excise Return Statement regarding export of goods.	Form AR-4A	As and when items are exported	- do -
15.103	Quarterly Return of Raw Materials used.	Form RT-5	Quarterly	- do -
15.104	Revenue statement under para 19.4 of the new scheme for the month of.....	-	Monthly	- do -

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15: Central Excise and Salt Act, 1944 (contd.)

-	Returns / Statements	-	-	-
15.105	Statement showing particulars of the non duty paid goods sent from a factory to another factory belonging same manufacturer for use in the other factory in the month of _____.	Appendix 'C'	Monthly	Suprintendent Central Excise I/C Larsen & Toubro Limited Powai.
-	Registers / Records	-	-	-
15.201	REGISTER OF daily payment of excise duty.	PLA Register	Entries should be made daily	-do -
15.202	Gate pass of removal of excisable goods from the factory.	Form GP-1 Rule 52A & 173G th	To be Prepared as and when the goods are despatched from Powai. To be submitted once in a month to authorities for verification.	- do -
15.203	Daily Stock Account for assesseees working under self removal procedure.	Form RG-1 Rule 53 & 173 G	Entries (which include value of items, duty paid amount & GP-1 Gate Pass Nos) Powai. should be made daily for production and despatch of goods covered under sheduled items.	-
15.204	Account by duty paid goods received for Reprocessing and report.	Form - V	As and when goods are returned by customer.	- do -
15.205	Account of duty paid for goods retained in the factory premises for use in the factory.	Form - II	As and when the goods are taken for company's own use	- do -

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15: Central Excise and Salt Act, 1944 (contd.)

-	Registers / Records	-	-	-
15.206	Entry Book of Proforma Credit Account	Form RG-23 Rule 56(A)	Whenever proforma credit for materials procured by the company is availed.	- do -
15.207	Running Bond Account to be maintained by the Exporter of excisable goods cleared for export in Bond	Appendix A Trade Notice No.151/MP/General (24) 1974	Whenever the goods for export are cleared without paying excise duty but under Bond.	- do -
15.208	Raw Material Accounts Register	Form - IV Rule 55	Entries to be made daily	Suprintendent Central Excise I/C Larsen & Toubro Limited Powai Range L 9
15.209	Removal of Semi-finished goods for further operation.	Proforma 'A'	As and when semi finished goods are taken for further operation.	- do -
-	Notices / Applications	-	-	-
15.301	Application for licence under the Central Exice Rules 1944 to manufacture goods.	Form AL -4 Licence	On or before 30th November (The licences should be renewed once in 3 years).	The Assistant Collector of Central Exise Bombay Divn. L Bombay.
15.302	Invoice of goods liable of Central Excise duty in India transmitted under Central Excise Seal to Nepal.	As per Proforma given	Whenever goods are despatched to a customer in Nepal.	Suprintendent Central Excise I/C Larsen & Toubro Limited, Powai Range L 9
15.303	Application for determination of value under section (4)	Proforma VI (A) & (B)	This application should be made whenever the excisable goods are taken for company's captive consumption and also as & when the company revises its prices.	- do -

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15: Central Excise and Salt Act, 1944 (contd.)

-	Notices / Applications	-	-	-
15.304	- do -	Proforma I & VIII.	-do-	-do-
15.305	Treasury Challan (T.R.6)	Form TR-6	Whenever payment is sent by cheque for PLA Account	Collector of Central Excise or Chief Accounts Officer, Central Excise Bombay II.
15.306	Declaration of receipt of exisable goods.	Form D-3 Rule 173, K, L, M & N	Whenever any material is received for which the Company will avail proforma credit & also when an item is being remade or repaired or reconditioned.	Suprintendent Central Excise I/C Larsen & Toubro Limited Powai Range L 9
15.307	Classification list of Excisable goods produced, manufactured, warehoused and other goods produced or manufactured and removed by the assessee.	Form I Rule 173 B	Whenever new proucts are produced and also every time after budget	Suprintendent Central Excise Bombay Divn 'L' Bombay.
15.308	Application for clearence under bond for export.	B1	Whenever the goods are cleared for export without paying excise duty.	Suprintendent Central Excise I/C Larsen & Toubro Limited, Powai Range L 9

16: The Scheduled Industries (Submission of Production Returns) Rules, 1979

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
16.101	Industrial Production Statistics for the month of	Form `A' Rule 4 (1)(a) Form `B' Rule 4(1)(b)	Monthly by 15th of every month	DGTD, GOI

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16: The Scheduled Industries (Submission of Production Returns) Rules, 1979 (contd.)

-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Applications	-	-	-
NO	NOTICES ARE	PRESCRIBED	UNDER	THIS ACT

17: Registration & Licensing of Industrial Undertaking Rules, 1952

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be Maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
17.101	Progress return for licences which are under implementation	Form G Rule 19	Half yearly 30th June & 31st December every year.	Secretary for Industrial Approvals, Ministry of Industries, New Delhi.
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER THIS	ACT
-	Notices / Applications	-	-	-
NO	NOTICES ARE	PRESCRIBED	UNDER THIS	ACT

18: Collections of Statistics (Central) Rules, 1959

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
18.101	Annual survey of industries	--	Yearly by June of every year.	Director and Statistics Authority, Field Operations Divn, National Sample Survey organisation, GOI.
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Applications	-	-	-
NO	NOTICES ARE	PRESCRIBED	UNDER	THIS ACT

19: Foreign Exchange Regulation Act, 1973

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
19.101	Returns on foreign collaboration	--	Yearly by January of every year.	Secretary Industrial Approval Foreign Collaboration Sec., Ministry of Industries, GOI.
-	Registers / Records	-	-	-
NO	REGISTERS ARE	PRESCRIBED	UNDER	THIS ACT
-	Notices / Applications	-	-	-
NO	NOTICES ARE	PRESCRIBED	UNDER	THIS ACT

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20: Imports & Exports (Control) Act, 1947

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS ARE	PRESCRIBED	UNDER	THIS ACT
-	Registers / Records	-	-	-
20.201	Consumption and stocks of imported raw materials and components	-	To be prepared once in a year. (The periodicity may change depending on ITC policy).	Chief Controller of Imports & Exports, GOI.
-	Notices / Applications	-	-	-
20.301	Application for renewal of R&D recognition and answers to questionnaires concerning R&D Units.	-	Once in 3 years and also as and when required.	Secretary, Dept. of Science & Technology, GOI.

21: Electricity Duty Act (Maharashtra)

Sl.No.	Title Of Return / Statement, Register / Record, Notice / Application	Form No. Description	Periodicity & Total Time Limit for Submitting & Maintaining	Authority to whom to be submitted or for whom to be maintained
1	2	3	4	5
-	Returns / Statements	-	-	-
NO	RETURNS ARE	PRESCRIBED	UNDER	THIS ACT
-	Registers / Records	-	-	-
21.201	Register showing units generated per day, for the purpose of claiming duty.	-	Entries to be made daily.	Electrical Inspector Santacruz & Thane Zone Govt. of Maharashtra.
-	Notices / Applications	-	-	-
21.301	Application for claiming duty for electricity generated by the company.	Form B	Monthly	- do -